

## Capital Community Technical College

To: John Arlauskas, Dean of Administration  
From: Charles Darling, Professor of English  
Subject:  Malfunctioning light on Woodland Street  
Date:  November 14, 1998

 Last night, as I was leaving the college after my evening class, I noticed that the streetlight on Woodland Street has burned out. It is very dark at that point where students have to cross over to the Woodland Street parking lot, and I am afraid that our students are in danger—especially since it gets dark earlier now as winter approaches and students have to cross against late rush-hour traffic.

 I am sure that the light is not the responsibility of the college; it's the responsibility of the City of Hartford or the utility company. But we should probably do everything we can to alert the responsible parties to the burned-out light and make sure it is quickly repaired. Faculty members are relatively expendable, but no one wants a student to get hurt crossing a dark street.

cc: President Rubenzahl

